

**THE FLORIDA INTERNATIONAL UNIVERSITY BOARD OF TRUSTEES
FLORIDA BOARD OF GOVERNORS**

NOTICE OF PROPOSED REGULATION

REGULATION NO.: FIU-2506

REGULATION TITLE: Academic Program Termination and Temporary Suspension of New Enrollments

SUMMARY: New proposed Regulation FIU-2506 Academic Program Termination and Temporary Suspension of New Enrollments encompasses FIU's plan on how to terminate academic programs and temporarily suspend new enrollments into active academic programs. New Regulation FIU-2506 ensures the efficient use of state resources and maintenance of the quality and relevancy of academic programs offered at FIU and the State University System.

TEXT OF REGULATION: The full text of the proposed Regulation can be viewed below and on the website of The Florida International University Board of Trustees, <http://regulations.fiu.edu>. If you would like a copy of the proposed Regulation, please contact Eli Deville, Departmental Administrator, Office of the General Counsel, (305) 348-2103, devillee@fiu.edu.

AUTHORITY: Section 7(d), Art. IX, Fla. Const.; Board of Governors Regulation 8.012

NAME OF PERSON INITIATING PROPOSED REGULATION:

Dr. Elizabeth Bejar, Senior Vice President for Academic and Student Affairs.

ANY PERSON SEEKING TO COMMENT ON THE PROPOSED REGULATION MUST SUBMIT COMMENTS IN WRITING TO THE CONTACT PERSON LISTED BELOW. ALL WRITTEN COMMENTS MUST BE RECEIVED BY THE CONTACT PERSON WITHIN 14 CALENDAR DAYS OF THE DATE OF PUBLICATION OF THIS NOTICE.

CONTACT PERSON REGARDING THE PROPOSED REGULATION:

Eli Deville, Departmental Administrator, Office of the General Counsel,
Florida International University, 11200 SW 8th Street, PC 511, Miami, FL 33199.
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DATE OF PUBLICATION: August 5, 2019

THE FULL TEXT OF THE REGULATION IS PROVIDED BELOW:

FIU -2506 Academic Program Termination and Temporary Suspension of New Enrollments

1. Academic Program Termination

- a. To ensure the efficient use of state resources and maintain the quality and relevancy of academic programs offered within the State University System (SUS), programs at Florida International University (University) may be terminated. Reasons for terminating programs may include but are not limited to the following:
 - (1) Enrollments are no longer sufficient to justify the cost of instruction, facilities, and equipment; or the program duplicates other offerings at the university;
 - (2) Faculty or other resources are no longer sufficient to deliver a high- quality program;
 - (3) The program is no longer aligned with the mission or strategic goals of the university or the Board of Governors (BOG); or
 - (4) The program no longer meets the needs of the citizens of Florida in providing a viable educational or occupational objective.
- b. Programs may be identified for termination by the academic program, college or department director, chair, dean, or faculty, the Senior Vice President for Academic and Student Affairs, and/or the Provost. The BOG Program Termination Form, available upon request to the Office of the Provost, must accompany the recommendation.
- c. In considering programs for possible termination, the following items will be evaluated:
 - (1) Relationship of the program to the University Mission;
 - (2) Relationship of the program to University Strategic Objectives;
 - (3) (Student FTE)/ (Faculty FTE);
 - (4) (Program Expenses)/ (State appropriations plus tuition);
 - (5) Number of graduates;
 - (6) Time to degree;
 - (7) Percent completing within four (4) years, six (6) years, or 8 years for graduate programs;
 - (8) Faculty scholarly and/or creative productivity;
 - (9) Record of faculty external funding, where appropriate;
 - (10) Impact on students in the program;
 - (11) Impact on educational opportunities for underrepresented minorities;
 - (12) Impact on faculty in the program;
 - (13) External community financial support; and
 - (14) Accreditation status for accredited programs.
- d. All proposals for program termination must include:
 1. A plan to accommodate students active in a scheduled program termination.
 - a. All students will be allowed a reasonable amount of time to graduate. The teach-out plan must include a timeline, with written, verifiable notification to affected students of the last date by which they must graduate and the University Curriculum Committee program deletion form.
 2. A plan to accommodate faculty in a scheduled program termination. University administration and the Board of Trustees shall make a reasonable effort to locate appropriate alternative or equivalent employment within the University for faculty

affected by the program termination in accordance with the UFF Collective Bargaining Agreement.

3. Plan for notification to Florida College System institutions of a scheduled baccalaureate program termination. The University's liaison to the State-wide Articulation Committee will inform the Florida College System (FCS) of the program closure and removal from the Common Prerequisite Manual.
4. A process for evaluation and mitigation of any potential negative impact on the current representation of women and ethnic minorities within the faculty and students.
 - a. The Provost or designee will review the proportional representation of the current population of women and ethnic minorities within the faculty and students in the university versus the proportional population in the program proposed for termination.
 - b. If there is no significant difference in the proportional population loss of the groups in question, no efforts at mitigation are necessary.
 - c. If the loss of student or faculty females and ethnic minorities through program termination is significant, the program termination may be cancelled or a plan for mitigation must go into effect. The plan could include among others special emphasis in graduate and undergraduate recruitment to significantly increase student groups lost in the termination. Another option would be to institute new or expand existing programs which would replace numbers of student or faculty women or ethnic minorities lost in termination.

(d) Approval for Program Termination

1. The Provost will review all proposals for program termination with input from appropriate curriculum committees and financial administrators, and advice from the dean and Faculty Senate. If approved, the Provost shall present the proposal of program termination to the Board of Trustees for approval.
2. Program terminations for professional and doctoral level degree programs must also be approved by the BOG. In its request to BOG, the University will provide documentation that it has followed its established policies, including those related to faculty affected by program termination, and a student teach-out plan.
3. The Southern Association of Colleges and Schools must approve the program termination and the teach-out plan prior to the start of the effective term.

(2) Temporary Suspension of New Enrollments in an Academic Program

- (a) A program that temporarily suspends new enrollments remains an active program in the SUS Academic Degree Program Inventory. Students currently enrolled may continue to progress towards degree completion. A program can be temporarily suspended for new enrollments for up to nine (9) consecutive terms, including summer. At the end of the ninth term the University must notify the BOG Office on the desired course of action for the program. A program's temporary suspension can be removed by the University at any time and the program can begin accepting new enrollments, with notification to the BOG Office.
- (b) This regulation for temporary program suspension of new enrollments, includes the following procedures:
 1. Programs may be identified for suspension by the academic program, college or department director, chair, dean, or faculty, the Senior Vice President for Academic

and Student Affairs, and/or the Provost. The BOG Temporary Suspension of New Enrollments in an Academic Program Form, available upon request to the Office of the Provost, must accompany the recommendation.

2. In considering programs for possible suspension, the following influencing factors will be evaluated:
 - a. Curriculum revision;
 - b. Key faculty member(s) vacancies;
 - c. Changing accreditation standards;
 - d. Reprioritizing university resources and/or efforts;
 - e. Diminished student demand for the program;
 - f. Number of graduates.
3. The institution decision-making process must consider if there will be any undue loss of educational opportunities for underrepresented minorities.
4. The Provost will review a recommendation for program suspension with advice from the dean. Temporary suspensions of degree programs will then be submitted to the BOG by the Office of the Provost. FIU's liaison to the State-wide Articulation Committee must notify Florida College System institutions that the University has begun the process of temporary suspension of new enrollments in a baccalaureate program.

Authority: Art. IX, sec. 7, Fla. Const., Board of Governors Regulation 8.012; History: New _____